

WISCONSIN FORWARD TEST SPRING 2021

March 30, 2022

PRIOR TO TESTING

1. Test Administrators, test tickets, student rosters, testing signs and scratch paper will be in your mailbox by Friday morning. Jenny and Dawn will be in room 369 (new conference room) 15 minutes prior to the start of testing.
2. Students who forget their IPAD should come to room 369 to check out an IPAD (limited supply)

AT THE TIME OF THE TEST:

1. Distribute the correct test ticket to each student. Ensure you are giving each student the test ticket for the correct session. Social studies - grade 10 – session 1 and 2.
2. Ask students to verify that their test ticket contains the correct student name.
3. Instruct students to login to the assessment using the username and password on their test tickets. Once this information is correctly entered, the test will become “active” for the student.
4. Students will need their test ticket to login for the second test session. They do NOT need to wait for the group to begin test 2.
5. Test administrators may collect test tickets AFTER students have logged into the second session.
6. Please make sure students **SUBMIT** their tests.

AFTER TESTING

1. Return the **Student Roster, scratch paper and all Student Test Tickets** to Jenny Oosterhuis or Dawn Seehafer in room 369.
2. The School Test Coordinator must use the roster to verify that all tickets have been returned.
3. Make-up tests will be administered on Tuesday, April 5 during hours 1 & 2.

TEST LOGIN:

Using an iPad:

Click on: DRC Insight icon

***We are doing only the social studies test sessions. This is an untimed test, so students may submit session one and then move on to session two on their own. Almost all students will finish within the 105-minute period, but if they do not, please send them to 369 at the end of testing and they can finish.**