Testing Day Schedule Tuesday, April 19th, 2022

7:40 – 9:15	Session I	English (45 minutes) then Writing (40 minutes)
9:15-9:25	Break	
9:25-10:45	Session II	Math (75 minutes)
10:45-10:55	Break	
10:55-12:05	Session III	Reading (65 minutes)
12:05-12:35	Lunch	
12:40-1:45	Session IV	Science (60 minutes)

Students may leave for the day after the science test or work in the commons/IMC until buses arrive. Call or text Jodi Devine at (715) 212-9740 or email for issues.

General information

Staff login https://aspire.act.org/customer/index.action User name is your email

Student login TestNav app on ipad

- ➢ Phones/smart watches stay in vehicles or lockers. They can be powered off and set on teacher desk(last resort)
- ➢ One student at a time for bathroom, test time still runs
- ➢ Send students to the IMC if the test has actually started. They will return for the next session.
- ➢ Send students to room 210 if they don't have a charged ipad. We have limited backups so please remind them to bring a charged ipad prior to the test. Direct students to RETURN borrowed ipads after their last session.
- ➢ Calculator- may only be used for math, see room supervisor manual for approved types
- ➢ Irregularities (disruption or cheating) try to finish test and notify Jodi after test
- ➢ Refresh the page if you can't see a student name, you can still test even if you can't see the student
- ➢ Tickets will be in your mailbox Monday, April 18th in the afternoon
- ➢ At the end of a session, all students' status should read, "complete."
- ➢ Collect used student authorization tickets at the end of each session BEFORE taking a break or moving to the next session. Write "ABSENT," on the top of all unused tickets (absent students) and place them on the top all the tickets you return. Return all tickets to Student Services at the end of the testing day.