Parent-Teacher Conference Schedules & Info Lookup 10/2023

All teachers can look at their PTC schedule info but cannot add, delete, or change appointments. Please contact Dawn Seehafer @ ext. 4021 or dseehafer@dce.k12.wi.us for help if needed.

Go into:
1. https://signup.dce.k12.wi.us/apps/srhptc/login.cfm
2. Type in your District username and password

DCE SRH PTC Login

Please log in with your DCE username and password below.

Username:

Password:

Log In

3. Click on the arrow to the right of "Select a Teacher" to find your name and click on it

DCE Parent Teacher Conferences
Wednesday, October 25 - 2023

Admin Links: Parents/Guardians Needing Interpreters

Teacher Availability: Select a Teacher   **View Student:**   Select a Student

Welcome to the **SRH Parent Teacher Conferences** admin page. To adjust teacher availability, please use the dropdown list above. To schedule a conference for a student or parent who is having trouble, use the "View Student" dropdown.

There are **0** parents/guardians currently signed up for one or more Parent-Teacher Conferences.

Log Out

4. Below is what comes up after inputting your login info.
   a. Purple is for the parents who could not schedule with you for some reason. These are the ones that are asking you to contact them.
   b. Green is where you can switch which conference night you want to see.
   c. Yellow is the type of conference the parent requested: phone call, in-person, or WebEx.

DCE Parent Teacher Conferences

Monday, October 30 - 2023

Teacher Availability:	Select a Teacher ▾	View Student:	Select a Student ▾

PTC Schedule for Sarah Aleckson

📥 Download/Print Schedule

Parents/Guardians Needing a Different Time

The people listed below have requested that you contact them to schedule a new conference time. Please use Infinite Campus to look up detailed contact info if the email listed does not respond.

Parent/Guardian	Student	Class Name	Contact Info
Mai See Pha	ANDREW YANG	ENGLISH 10	maiseepha@gmail.com
Shauna Pasholk	PARKER LEE	ENGLISH 10	shauna_pasholk@yahoo.com
Megan Roberts	WILLIAM WHITE	ENGLISH 10	mroberts@dce.k12.wi.us

Select a Date:

November 09, 2023   **November 13, 2023**

November 09, 2023

Time	Meeting	For Class	Conf. Type
03:00 PM - 03:08 PM	**Brenda Burnett**, Parent/Guardian of **DEVIN BURNETT**	ENGLISH 10	Phone Call **7154322253** If no response, look up student in Infinite Campus to find an alternate number.
03:10 PM - 03:18 PM	**Andrea Palas**, Parent/Guardian of **IZAYAH LAVELLE**	ENGLISH 10	Phone Call **7158947667** If no response, look up student in Infinite Campus to find an alternate number.
03:20 PM - 03:28 PM	**Rebeca Argiro**, Parent/Guardian of **MADELYN ARGIRO**	ENGLISH 10	In-Person
03:30 PM - 03:38 PM	**Jay O'Connor**, Parent/Guardian of **JOSH O'CONNOR**	ENGLISH 10	In-Person

05:10 PM - 05:18 PM	April Quevillon, Parent/Guardian of KARTER QUEVILLON	ENGLISH 10	WebEx Meeting Keep the app open and look for their join request.
05:20 PM - 05:28 PM	Angela Parker-Jensen, Parent/Guardian of LUKE JENSEN	ENGLISH 10	WebEx Meeting Keep the app open and look for their join request.

5. If a parent picked WebEx, below is something like what they will see on their screen with instructions

> You have selected the "Virtual WebEx" conference type. In the "Conf. Type" column of your current schedule, you will see a blue link titled "WebEx Link". Please click on this when your scheduled time slot starts and you will enter a virtual teleconference meeting room with that teacher automatically.
>
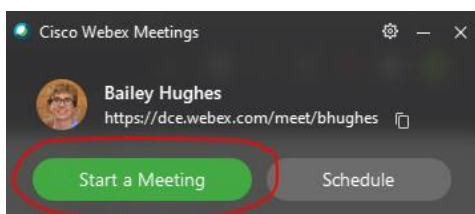> **If you are using a smartphone, you will need to download the Cisco WebEx app here, then click on the link.**
>
> If this is incorrect or you'd like to make a change, please click here to reset your preference and contact info.

CURRENT SCHEDULE FOR JACOB LORGE

Time	Class	Teacher	Conf. Type
Nov. 12 at 3:50 PM	CHEMISTRY HONORS	William Heeren	WebEx Meeting Link
Nov. 12 at 4:00 PM	SPORTS AND ENTERTAIN MARKETING	Jodi Peterson	WebEx Meeting Link
Nov. 12 at 4:10 PM	ENGLISH 10 HONORS	Audrey Kemp	WebEx Meeting Link
Nov. 12 at 4:20 PM	GEOMETRY	Brian Buege	WebEx Meeting Link
Nov. 12 at 4:30 PM	FITNESS FOR LIFE	Joanna Bailey	WebEx Meeting Link
Nov. 12 at 4:40 PM	GAME DESIGN	Jennifer Gipp	WebEx Meeting Link

To email a teacher, click on their name above.

6. For teachers, the night of conferences you need to open Cisco WebEx, click on "start a meeting" and then wait for the scheduled parent(s) to join your meeting room. If you haven't clicked "Start a meeting" and a parent tries to enter their meeting, that's not a problem. The parent will be entered into a virtual "Waiting Room" where they can click a button to notify the teacher or wait for the meeting to start.